

Job Description

SEN School Illustrator in Residence (Freelance)



Temporary post: 22 weeks from January 2020
Freelance: approx. 4 days per week
Responsible to: Schools and Families Manager

House of Illustration is the UK's only public gallery dedicated to illustration and graphic art. Founded by Sir Quentin Blake it opened in July 2014 in King's Cross, London. Over the five years since then House of Illustration has developed its position as a significant cultural force, representing and championing the very best of an art form that, in spite of its rich heritage, contemporary significance and broad appeal, is rarely explored by other museums and galleries. This is your opportunity to join a unique cultural institution at a hugely exciting stage in its development.

Illustration is a powerful educational tool for learners of all abilities and ages. House of Illustration's workshops and resources are designed to make the most of this power by helping teachers and pupils develop their visual communication and practical skills, to enjoy and learn from our exhibitions, and to be inspired to illustrate. The school workshops directly support art and design and can support literacy and many other subjects, topics and curriculum areas.

About the role

In 2017, House of Illustration was granted funding from John Lyons Charity and Ernest Cook Trust to set up a brand new education outreach programme, working with two primary schools per year in Ealing, Harrow, Brent and Barnet, over three years.

We are looking for an enthusiastic Illustrator-Educator to work as a freelancer from January – Easter 2020. The project will be based in one school for children with moderate to severe learning difficulties. It will run over the period of 10 weeks or 22 school days. Essentially, this is a residency programme designed to mutually benefit the illustrator, the students and the school, and will be tailored to the school's requirements and needs.

We are looking for an **early career** illustrator (practicing for 2-5 years) who has experience working with children with disabilities and learning needs. This opportunity is for someone who would like to build on their experience, be a School Illustrator in Residence, grow their skills in workshop planning and delivery and learn to tailor their work to different groups and settings. It is not essential to have years of workshop delivery experience for this role. We are looking for candidates with strong potential, excellent organisational skills, willingness to learn and a friendly and encouraging outlook.

Key responsibilities

- Work with one SEN school for 22 days, over 10 weeks, during school day hours
- Deliver illustration workshops with students, potentially across primary and secondary year groups
- Create a visual output for the school to keep, created over the course of the residency
- Shadow and learn from the autumn term Illustrator in Residence for several sessions
- Attend planning meetings with the school and HOI staff
- Organise the timetable and workshop plans and conduct preparatory research and development
- Communicate with Schools and Families Manager and school staff to deliver project to a high standard within the project timeframe
- Receive training and mentoring from HOI and an experienced Illustrator-Educator
- Contribute to the evaluation and documentation of the project via writing blog posts for HOI's website, taking photographs and debriefing with HOI staff

Knowledge, skills and experience

Essential

- Evidence of a strong interest and/or experience in working with children with disabilities
- A portfolio in illustration or graphic arts
- Good understanding and ability with a range of art techniques, materials and processes
- Good written, verbal and visual communication skills
- Evidence of the ability to respond to an illustration brief
- IT skills in Adobe CC, Microsoft or Google Office Suite
- Responsible and organised
- Excellent time-keeper
- Positive attitude, creative approach and enthusiasm for building confidence in participants
- Excellent rapport-building skills with teachers and children
- Approachable, professional and friendly at all times
- Flexible and adaptable to change
- Ability to practice House of Illustration safeguarding and health and safety policy
- Ability to travel to zones 3 and 4 in London
- Understanding of the importance of inclusion and diversity in all education practice
- Ability to be responsible for own invoicing and payment of tax

Desirable

- An illustration or graphic arts degree
- IT skills in Adobe CC Suite and Microsoft Office Suite
- Evidence of practical workshop planning and delivery experience
- Good project documentation skills – photography and report writing
- Understanding of safeguarding procedures

Terms and conditions

Fee

£3,300 + expenses for training. To be invoiced over the period of the residency.

Reporting structure

This post will report to the Schools and Families Manager, House of Illustration.

Line management

No line management responsibility.

Type of contract

This is a freelance contract.

Hours

Working hours are approximately 14 hours per week. Regular hours and timetable will be agreed with the Schools and Families Manager and the school. Commitment to some additional hours for planning meetings and mentoring sessions will be required.

Job location

The job will be based at one school in Ealing, Harrow, Brent or Barnet. Candidates must be able and willing to travel to outer London boroughs.

Holiday entitlement

This is a freelance position and does not include holiday pay.

How to Apply

To apply please send the following to **jobs@houseofillustration.org.uk** with the email subject: SEN School Illustrator in Residence

- A completed Application Form
- A Monitoring Form, which will not be seen by the shortlisters or interviewers

Closing date

The closing date for applications is **6pm on Wednesday 2 October 2019**. Interviews will be held on **Friday 11 October 2019**.

Equal opportunities

We shortlist candidates for interview name-blind.

We will be offering guaranteed interviews for disabled* applicants and those from BAME backgrounds who meet the essential criteria on this job description. Please indicate on your Monitoring Form whether you agree to a guaranteed interview on this basis.

*Definition of disability under the Equality Act 2010: you're disabled if you have a physical or mental impairment that has a 'substantial' and 'long-term' negative effect on your ability to do normal daily activities.

If you have any questions about this role please email jobs@houseofillustration.org.uk